



State Project Numbers:

H.010734, H.010735, H.010736

Project Name:

P2P Groups 35, 36 and 37

Date of Meeting:

5/01 /2013

HNTB Project #:

56126

Location:

HNTB Lakeway II Office

Purpose of Meeting:

Pre-Design Meeting

Time:

2:30 p.m.

Participants:

NO RPC – Karen Parsons
NO Public Works Dept – Louis Haywood
NO HDLC – C Elliot Perkins
NO Planning Dept - Christopher Mills
NO Park and Pwy Dept – Tica Hartman
NO DDD – Richard McCall
HNTB – Kate Prejean, Rick Hathaway

PRE-DESIGN MEETING MINUTES

This meeting is review/discuss the above referenced groups prior for the start of preliminary plans design.

1. Introduce points of contact and organization chart
 - a. DOTD – Jeff Burst
 - b. FHWA – Carl Highsmith, Mark Stinson
 - c. NO RPC – John King - Roadway, Karen Parsons – Enhancements
 - d. NO DPW – Louis Haywood
 - e. NO DDD – Richard McCall
 - f. NO Park and Parkway – Tica Hartman
 - g. NO Planning – Christopher Mills
 - h. NO HDLC – C Elliot Perkins
 - i. NO S&WB – Brian Jones
 - j. HNTB – Kate Prejean – Design, Mohammad Chaudhry – Resident Engineer, Rick Hathaway – Agency Coordination/Construction

2. Project Roadways
 - a. H.010734 (Group 35):
 - Baronne (Canal to Calliope)
 - Burgundy (Esplanade to Elysian Fields)

South Peters (Canal to Calliope)

- b. H.010735 (Group 36)
 - Mercedes (MacArthur to Herschel)
 - Newton (Teche to Whitney)
 - Pace (Gen Meyer to Wall)
 - c. H.010736 (Group 37)
 - General deGaulle (Holiday to Woodland)
 - Newton (Whitney to Behrman)
3. Project Overview
- a. Project scope will consist of roadway rehabilitation not reconstruction.
 - b. Accessible ramps will be addressed at each intersection complying with the current ADA guidelines and DPW standard plans.
 - c. Items such as sidewalk remove and replace and bike lane striping will be included at specific locations.
 - d. Project plans will follow DOTD format for in-house projects and will not include plan sheets.
4. Submittal Process
- a. Cost estimates to be submitted at preliminary, advance check and final plans.
 - b. Plans submitted for initial reviews will be conducted by DOTD, FHWA and NO DPW.
 - c. Prior to plan-in-hand, plan sets will be distributed to all invitees.
5. Preliminary Phase Activities
- a. Field measure – Groups 35 and 36 completed, Group 37 underway.
 - b. Preparation of typical sections – underway.
 - c. Preparation of summary sheets and tables – to begin.
 - d. Pavement core sampling – DPW Street Cut Permit Process – underway. Fugro Consultants will begin testing once permit received.
6. Identified Issues/Agency and Utility Coordination
- a. S&WB drain, sewer and water maps available, all utility agencies notified of projects. Per S&WB, there are no water and sewer issues in Groups 36 and 37, S&WB is still checking Group 35. No confirmation of work from Entergy Gas or Entergy Electric. No confirmation of work from AT&T.
 - b. All utility agencies to be invited to plan-in-hand meeting. No correspondence with pending construction identified at this time.
7. Design Criteria/Information
- a. Roadway rehabilitation project, cold mill, for existing asphalt roadway, with asphalt overlay with concrete/asphalt pavement patching. For concrete roadways, remove and replace concrete panels.
 - b. Repair or replacement of bus pads as necessary will be included.
 - c. ADA ramps are to be included per DPW standard plans and possible modified standard plans. Type “B” configuration preferred. Detectable warning surface color, per DPW – dark grey.

- d. H.010734 – Group 35 specifics:
 - i. Baronne and S Peters to include Poydras St intersections, ADA ramps to be installed at all corners and median (6' wide minimum, to 8' if possible).
 - ii. ADA ramp installation shall be per DDD standard plans, numbers DPW 17 and 18 – attached. Per standard plans, detectable warning surface shall be constructed of bricks. However, per DPW detectable warning surface can be vinyl.
 - iii. All ramps are to be constructed in concrete. However, landing area and transition sidewalk shall match existing surrounding sidewalk if brick. Soldier course to be included. At Lafayette St intersections, blended curb ramp shall remain, detectable warning surfaces shall be installed completely around ramp base (multiple tiles).
 - iv. At Lafayette St intersections, street medallions to be replaced in kind as needed including granite tiles or cobblestone.
 - v. Burgundy St ramps to be constructed in concrete in Type "B" configuration.
 - vi. Blue/white street name tiles to be added to Burgundy ramps, not Baronne or S Peters. Street name tiles to face pedestrians not vehicles per DPW.
- e. H.010735 – Group 36 specifics:
 - i. Newton Street – typical section shall include shared use pavement symbols.
 - ii. Pace Street – typical section shall include 5' median buffer wrap, 12' travel lane, 6' bike lane, 9' parking lane.
 - iii. Pace Street at General Meyer - ADA compliance needed at full intersection, add high visibility crosswalks. DOTD Traffic Engineer Steve Strength to be contacted for realignment of existing striping in Gen Meyer roadway to facilitate accessible walkway thru median.
 - iv. Pace Street at Wall intersection add 5' sidewalks through the intersection median including diagonal thru traffic island and across Wall Blvd, both sides of Pace, add high visibility staggered crosswalks.
- f. H.010736 – Group 37 specifics:
 - i. Gen DeGaulle at Kabel/Lennox intersection - ADA Accessible bus stop sidewalk at NE and SW corners, high visibility staggered crosswalks - western and northern legs of intersection, extend sidewalk from Lennox St. to SW corner bus stop sidewalk on Gen DeGaulle and to new west side crosswalk, 6' Sidewalk across Gen DeGaulle median on west side to connect to bus stops and existing sidewalks on north and south side of Gen. DeGaulle. Sidewalk in Gen DeGaulle median to meander thru existing trees.
 - ii. Newton Street - construct or remove and replace concrete sidewalk from back of curb to building face in 1800 & 1900 blocks of Newton Street (last two blocks nearest Behrman), change to barrier curb (from mountable curb) all 4 blocks, repair/patch existing damaged sidewalks in 1600 and 1700 block (full sidewalk replacement is preferred), create tree and possibly shrubbery wells, 3' X 5' with no grates, in each block (trees to be provided by others), remove or reconfigure driveways where feasible but 1600 and 1700 block highest priority, DPW to determine locations and width of new

driveways, high visibility staggered crosswalk at Behrman and Landry/Whitney intersections, install shared use pavement symbols on street